

10 Steps of Training for Legacy Kids Camp

1. **Bathrooms**

It is unavoidable to have only kids/only adults in community restrooms. Be aware. Be careful. Please do not enter a stall with a child--EVER. Locate the nurse, if needed. Bathrooms in Chapel, Dining Hall and at the Pool.

2. **Changing Clothes**

Boys and girls will have separate changing cabins. Please change as a group and don't let kids have free time until everyone is finished getting ready and sun screened. It is unavoidable to have only kids/only adults in community restrooms. Be aware. Be careful. Please help with kids making sure they get their stuff back in their bags and into the laundry buckets and onto the buses.

3. **First Aid – Nurse / Incident Report**

If there is a bump (that you can see/feel) or blood, please visit the nurse (located in the Chapel, we will also have them at Pool and Lake during free time, look for red fanny packs). An incident report will be filed.

4. **Emergency – Severe Storm / Tornado**

If a child is leaving camp, you'll be notified by the Legacy Kids staff. Kids AND adults must have the DEAN's permission to leave the campgrounds. In case of severe weather, kids will use the cabin bathrooms for shelter.

5. **Correction Policy**

If a child is acting out, please take the following steps:

a. Go to the child, put your hand on their shoulder, look them in the eye and ask them to change their behavior (i.e., "Please stop talking when I am talking," or "Please be kind to the boy in our group.").

b. Remove the child from the group (off to the side, within sight) for a cooling-off period (i.e., "Why don't you sit here until you can control yourself and rejoin our group.")

c. Ask your campus elementary minister for help.

6. **3-Man Rule**

In order to alleviate all suspicion, it is best to keep the kids in small groups at all times. While this cannot always be the case, please follow the 3-Man Rule as much as possible. Make every effort to have at least 3 in a group--whether two adults/one child or one adult/two children. We don't want children running back to fetch their Bibles for chapel by themselves, so YOU and another child OR adult need to accompany that forgetful child.

7. **Medication and Food Allergies**

We don't want children to self-medicate while at camp. If you see that a child has medication, please take the meds and the child to the nurse. If a child in your small group takes medication, please help the nurses with this timing. If a child in your small group has food allergies, should be noted on registration form and you will be made aware of any child in your group you need to help with this.

8. **The POOL, LAKE, BLOB, SPLASH PARK**

Free time is a fun time at camp. YF has trained lifeguards on duty for EACH swim time. Please help them by encouraging the kids to take turns, be polite and be careful. Please stay together in your group as much as possible, ESPECIALLY K-3rd Grade. If you have a group that everyone wants to do something different, ask other leaders if each of you can split up and meet back together after free time is over.

- We need to be sure that kids (and sponsors) are wearing appropriate swimsuits. If not, they need to wear a dark-colored t-shirt OVER the swimsuit.
- Please remind kids that there is NO rough play during swim time.
- ALL kids have to wear life jackets in lake.
- No Swim Tests, asking parents to provide life jackets/puddle jumpers and let staff know if concern of their children's swim level.
- Take Note of your grade/group Splash Park Time

9. **Boundaries**

- There are boundaries/fences around the camp. Kids AND adults are not to leave the campgrounds AT ALL. Kids and Adults need to go no further than the bus parking lot, staying in courtyard, pool, lake area only.
- Visitors are to check in with the dean and at chapel office.
- The lake is OFF LIMITS except during free time and we will be given instructions by YF
- Kids/faculty are NOT to go into the areas behind the dorms/mess hall.
- Kids should not be wandering around the campgrounds at any time.

10. **Avoid:**

- Kissing a child or coaxing a child to kiss you, hug you, hold your hand, etc.
- Touching a child in any area that would be covered by a bathing suit.
- Carrying children or having them sit in your lap. Piggyback rides are off limits.
- Wrestling or tickling children.

11. **Talk to the RIGHT person....Legacy Kids Staff:**

Brianna Grissom - Central Services; Dean;

Stephanie Weldy - OP Elementary Minister; games; training; canteen; volunteer gifts

Blake Barnhart- LS Children's Minister; tech

Maria Williams - OL Elementary Minister; registration; your camp stuff; small group

Kristie Herlihy - BV Elementary Minister; Chapel

PLEASE REMEMBER THAT YOU ARE AT LEGACY KIDS CAMP TO SERVE THE LORD BY SERVING THE CHILDREN AND ONE ANOTHER.

PLEASE DO NOT USE THIS TIME **only** TO SOCIALIZE, HOWEVER, WE DO HOPE THAT THERE IS RICH FELLOWSHIP AS WE WORSHIP AND PLAY TOGETHER.