

10 Steps of Training for Legacy Kids Camp

1. **Bathrooms**

It is unavoidable to have only kids/only adults in community restrooms. Be aware. Be careful. Please do not enter a stall with a child--EVER. Locate the nurse, if needed.

2. **First Aid – Nurse / Incident Report**

If there is a bump (that you can see/feel) or blood, please visit the nurse (located in the Mess Hall). An incident report will be filed.

3. **Emergency – Severe Storm / Tornado**

If a child is leaving camp, you'll be notified by the Legacy Kids staff. Kids AND adults must have the DEAN's permission to leave the campgrounds. In case of severe weather, kids will use the dormitory bathrooms for shelter.

4. **Correction Policy**

If a child is acting out, please take the following steps:

a. Go to the child, put your hand on their shoulder, look them in the eye and ask them to change their behavior (i.e., "Please stop talking when I am talking," or "Please be kind to the boy in our group.").

b. Remove the child from the group (off to the side, within sight) for a cooling-off period (i.e., "Why don't you sit here until you can control yourself and rejoin our group.")

c. Approach your campus elementary minister for help.

5. **2-Man Rule**

In order to alleviate all suspicion, it is always best to keep the kids in community groups. While this cannot always be the case, please follow the 2-Man Rule as much as possible. Make every effort to have at least 3 in a group--whether two adults/one child or one adult/two children. We don't want children running back to fetch their Bibles for chapel by themselves, so YOU and another child OR adult need to accompany that forgetful child.

6. **Medication and Food Allergies**

We don't want children to self-medicate while at camp. If you see that a child has medication, please take the meds and the child to the nurse. If a child in your small group takes medication, please help the nurses with this timing. If a child in your small group has food allergies, please see Martha Rodriguez and her food team. They will help with any allergy situations.

7. **The POOL**

The pool can be a fun time at camp but can easily become out of control. We have trained lifeguards on duty for EACH swim time. Please help them by encouraging the kids to take turns, be polite and be careful.

- We need to be sure that kids (and sponsors) are wearing appropriate swimsuits. If not, they need to wear a dark-colored t-shirt OVER the swimsuit.
- Please remind kids that there is NO rough play during swim time.

8. **Boundaries**

- There are boundaries/fences around the camp. Kids AND adults are not to leave the campgrounds AT ALL.
- Visitors are to check in with the dean.
- The lake is OFF LIMITS.
- Kids/faculty are NOT to go into the areas behind the dorms/mess hall.
- Kids should not be wandering around the campgrounds at any time.

9. **Avoid:**

- Kissing a child or coaxing a child to kiss you, hug you, hold your hand, etc.
- Touching a child in any area that would be covered by a bathing suit.
- Carrying children or having them sit in your lap. Piggyback rides are off limits.
- Wrestling or tickling children.

10. **Talk to the RIGHT person....**

Legacy Kids Staff:

Brianna Grissom - Central Services; Dean

Martha Rodriguez - OP Elementary Minister; Food

**LS Children's Minister; nurses, lifeguards; facilities

Maria Williams - OL Elementary Minister; registration, t-shirts, promotion

Kristie Herlihy - BV Elementary Minister; speaker, booklet, chapel

Carrie Volrath - Revive Church Children's Minister; games

PLEASE REMEMBER THAT YOU ARE AT LEGACY KIDS CAMP TO SERVE THE LORD BY SERVING THE CHILDREN AND ONE ANOTHER.

PLEASE DO NOT USE THIS TIME **only** TO SOCIALIZE, HOWEVER, WE DO HOPE THAT THERE IS RICH FELLOWSHIP AS WE WORSHIP AND PLAY TOGETHER.